



SOUTHERN REGIONAL GUIDANCE DEPARTMENT

March 2010

Dear Parents/ Guardians and AP Students,

Enclosed you will find the Bulletin for AP Students and Parents for 2009-2010 and a registration form. This bulletin includes information for the AP Exam. Your AP teachers will also provide you with more details as exam day comes closer. The back of the Bulletin provides the schedule of exam dates. These are national test dates and we must adhere to the times and dates specified. Please note that Statistics, Physics and Psychology exams run until 4 p.m. Students will not be permitted to leave these exams early for any reason.

The registration for AP Exams will be from March 15 through March 19 in the guidance office. Every student who is enrolled in an AP course is encouraged to take the appropriate AP Exam. Our district policy states students who have an 88 average or better (using the mid-year average) receive a discount. For 2009-2010 the discounted exam fee is \$47.00 and the regular price is \$86.00 per exam. Please note fee waivers are available for families who qualify for free or reduced lunch or have extenuating circumstances. Please contact your guidance counselor for more information about fee waivers. If you do not register for an AP Exam prior to March 19 an exam will not be ordered.

Please review the Test Security and Administration Policies and Procedures on pages 6 and 7 of the Bulletin. These procedures will be reviewed at the Pre Administration session when students will grid their identifying material on their answer sheets. Pre-Administration sessions are scheduled for April 27th and 28th; students will receive a pass in homeroom for the session. Cell phones are prohibited in the testing room.

The AP program has specific rules about absences and make up exams. If a student is sick on the exam day a doctor's note is required in order to take a late exam. If a student decides not to take the exam after it has been ordered there is a \$13.00 fee charged by AP for the exam. The remainder of the fee paid will be refunded after all exams are finished.

To register for AP exams we ask that each student check with his/her AP teacher about whether or not he/she is eligible for the discounted fee. If the student is eligible he/she should have the teacher sign off on the registration form. One registration form can be used for all exams and should be returned to guidance by March 19, 2010.

If you have questions or concerns please contact your guidance counselor for clarifications.

Sincerely,

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“Committed to Excellence”

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