

Class of 2016 Speech for Secretary By Evonna Ranade

Hello fellow classmates of Southern Regional. My name is Evonna Ranade and I would like to become your class secretary. I am the right choice to be a part in representing our class. I know that I may not be the most popular, well-known person in school. I'm pretty quiet, but I feel passionate about this position and know that I will greatly be able to serve you all. The secretary is responsible for all the paperwork, which includes taking the minutes at meetings and collecting the general correspondence. I have a creative side to me and my detailed organization helps me excel in my classes. Being organized will assist me in keeping all the notes and papers in check. This can turn out better for us as a class. It will be easier to look back on our meetings and what we discussed which will result in better activities for you. This can also benefit future officers. The best way for them to get a good understanding of what previous classes have done, so they can do better for themselves, is to look back at minutes. As I mentioned before, I am a pretty quiet person. Well secretary doesn't take the loudest, most outspoken person. What a secretary needs to be is an established, organized, and driven person that will preform the tasks to the fullest and to make sure the rest of the officers remember what they want to achieve. I fit all these characteristics and will always have pleasure providing for the class. All in all, I feel I am the right person for this office and know I will be able to fulfill the secretary position. Just being here having the opportunity to hold the title is a reward on its own. I know I will serve our class well. Thank You.