

SOUTHERN REGIONAL HIGH SCHOOL

STUDENT HANDBOOK 2020-2021



NAME _____

GRADE _____ **HOMEROOM** _____

PHONE _____

Southern Regional School District Board of Education

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District Administration

Mr. Craig E. Henry, Chief School Administrator
Mrs. Megan Vile, Assistant Chief School Administrator
Mr. Steven Terhune, Business Administrator

High School Administration

Mr. Eric V. Wilhelm, Principal
Mrs. Susan M. Craig, Assistant Principal
Mr. Joseph DiPietro, Assistant Principal
Dr. Richard Falletta, Assistant Principal
Mr. Joseph Medica, Assistant Principal

Administration by Department

Department	Supervisor	Email	Ext.
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Athletics	Charles Donohue, Jr.	cdonohuejr@srsd.net	x4319
Business	Darlene Parks	dparks@srsd.net	x4502
English	Darlene Parks	dparks@srsd.net	x4502
Compass	Bob Schoka	bschoka@srsd.net	x4262
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Science	Joseph Medica	jmedica@srsd.net	x4303
Social Studies	Richard Falletta	rfalletta@srsd.net	x4287
Special Education	Jonathan White	jwhite@srsd.net	x4339
TV Production	Joseph Medica	jmedica@srsd.net	x4303
World Languages	Susan Craig	scraig@srsd.net	x4572
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**Southern Regional High School District
School Calendar 2020-2021**

September	8	School Opens
October	- -	
November	2 - 6	Fall Break
	26 - 27	Thanksgiving
December	24 - 31	Winter Recess
January	1	Winter Recess
January	18	Martin Luther King's Birthday
February	15	Presidents' Day
April	5 - 9	Spring Recess
May	31	Memorial Day
June	16	Last Day for Students
June	17	Last Day for Teachers

Excessive inclement weather closings will result in Martin Luther King's Birthday (January 18), Presidents' Day (February 15) and Spring Recess (April 5 - 9) being considered for instructional days.

Emergency School Closing

When school is delayed or closed due to inclement weather, parents will receive notification using the phone number listed with the district. Information will be posted on the school website www.srsd.net.

GENERAL INFORMATION

Bell Schedules

Regular Bell Schedule

Bus Bell	7:38		
Warning Bell	7:44		
Homeroom	7:45	7:52	
Period 1	7:57	8:39	
Period 2	8:44	9:26	
Period 3	9:31	10:13	Mid Bell
Period 4	10:18	11:01	10:40
Period 5	11:06	11:49	11:28
Period 6	11:54	12:37	12:16
Period 7	12:42	1:25	1:04
Period 8	1:30	2:12	
Busses Depart	2:16		
Late Bus	3:00		

1/2 Day Bell Schedule

Bus Bell	7:38	
Warning Bell	7:44	
Homeroom	7:45	7:50
Period 1	7:55	8:18
Period 2	8:23	8:46
Period 3	8:51	9:14
Period 4	9:19	9:46
Period 5	9:51	10:18
Period 6	10:23	10:50
Period 7	10:55	11:22
Period 8	11:27	11:50
Busses Depart	11:58	

Lunches will be combined,
no study hall.

2 Hour Delay

Bus Bell	9:38	
Warning Bell	9:44	
Homeroom	9:45	9:52
Period 1	9:57	10:23
Period 2	10:28	10:54
Period 3	10:59	11:25
Period 4	11:30	11:59
Period 5	12:04	12:33
Period 6	12:38	1:07
Period 7	1:12	1:41
Period 8	1:46	2:12
Busses Depart	2:16	
Late Bus	3:00	

Lunches will be combined,
no study hall.

Visitors to the Building

All visitors must report to the main office upon entering the building.

Hall Passes

Any student out of an assigned class must have a staff issued pass.

Libraries

The libraries are open every school day at 7:35 a.m. Libraries are open after school until 3:00 p.m. on Monday, Tuesday, and Thursday. Computers are available for student use in the libraries before school, during lunches and after school.

Student Parking

Students must register their vehicle in the 11/12 main office to obtain a parking pass (\$2.00). The parking pass must be affixed to the rear window low on the passenger side. Vehicles with tinted windows or no rear window must place the parking pass on the low side of the passenger side windshield.

Students must update their registration if they get a new vehicle during the school year. If a student drives an alternate vehicle to school, the student must sign in on the clipboard in the 11/12 main office by 8:00 a.m.

Any vehicle entering the student parking lot is subject to search at the direction of school authorities. A search may be conducted without warrant for any reasonable purpose. Search of the vehicle includes all compartments and components thereof. Once notified of intent to search, the person in control of the vehicle will not be permitted to remove it from the premises until the search is complete.

The high school student parking lot is monitored by surveillance cameras and routinely patrolled by Stafford Township Police Department and Southern Regional High School Security personnel. Students are expected to operate their vehicles in a safe, courteous manner, abiding by all laws governing the operation of their vehicles. Failure to comply with a safe driving environment may result in:

- Verbal or written warning from Southern Regional Staff
- Summons from Stafford Township Police Department
- Suspension or revocation of student parking privileges

It is imperative that students lock their vehicles. Southern Regional School District is not responsible for loss or damage relating to your vehicle. Students are not allowed to go to their vehicles during the school day without written permission from an administrator. Students who are absent from school, or have had their parking privilege suspended are not allowed to drive their vehicles on campus.

Identification Cards

All students will receive an identification card. Identification cards are used for school activities. There will be no charge for the first card. Replacement cards cost \$2.00 and may be obtained in the 9/10 library.

Textbooks

Teachers will issue textbooks. Students should write their name, homeroom, and teacher's name clearly written in the front cover. All textbooks should be covered at all times. Any damage done to the book, including the loss of the book, will result in a fine when the book is collected.

Obligations

Any item, equipment, and/or textbook that has been lost or not returned will be considered a "financial obligation". Any and all such obligations must be reconciled prior to the issuance of transcripts or diplomas. Outstanding obligations may preclude the student from participation in certain school functions and/or privileges such as Homecoming Dance, proms, and parking on campus.

Lockers

Lockers are supplied for the convenience of students. Lockers are owned and maintained by the school. Every student is responsible for the contents of his or her own locker. Anything found in the locker will be the responsibility of the student to whom the locker is assigned. Lockers are subject to random search at any time, and individual lockers may be searched any time. The school does not recognize any privacy that a student may wish with regard to the locker. New Jersey Law (18A:36 -19.2) provides that lockers or other storage facilities may be searched on reasonable grounds and periodically inspected, provided that students are informed in writing at the beginning of the school year that such inspections may occur, so as not to create an expectation of privacy. Lockers must be cleaned out by the last day of school. Items left will be disposed of appropriately.

Valuables in School

Students are cautioned not to bring valuables to school. Students are responsible for their personal property. Both hall and gym lockers should be locked at all times. Personal belongings left unsecured in the locker room are not the responsibility of the school.

Eighteen-Year-Old Students

In general, students who attain the age of majority (18) are expected to continue following all existing school rules and policies. Therefore, the parent/guardian will receive school communications such as mid-marking period reports, guidance material, discipline notices, attendance correspondence, report cards, etc. Notes for being absent must be signed by the parent/guardian. Students can obtain further information about the rights and responsibilities of eighteen year olds under the law from their assistant principal.

ATTENDANCE

Students are expected to attend class on a regular basis. Students may not exceed 18 absences for the year. **Every absence counts towards the 18-day yearly maximum.** NJ State Law requires student to be in school for 4 hours to receive attendance credit for a given day.

The Board shall require from the parent/guardian of each student who has been absent from school for any reason a written statement of the cause for such absence. The Board may report to appropriate authorities infractions of the law regarding the attendance of students below the age of sixteen (16).

Reporting Absences

Report absences to the Attendance Office through the Genesis Parent Portal. Submit medical or legal documentation to the Attendance Office within 48 hours of the absence.

Early Dismissal Procedure:

For an early dismissal, a parent/guardian note must be provided (in advance when possible) to the Attendance Office. The person picking up the student must be listed as an emergency contact and provide photo identification.

Seniors who are 18 years old may be permitted to drive if the "18 year old Permission to Drive" form is on file in the Attendance Office. Parental communication is required to confirm the early dismissal. Students are not permitted to sign out younger siblings from school.

Vacations

All vacation days are counted as days absent for attendance policy purposes.

College Visits

Juniors and seniors are permitted to miss up to 3 days of school for college visits with the appropriate documentation. In order for the day to be excused as a college visit, an official letter from the college must be submitted to the Attendance Office.

No Credit Status

When a student has exceeded 18 absences, the student will be placed on "no credit status."

With the proper documentation, the following absences may be considered by the administration for possible credit restoration:

- Medical documentation produced within 48 hours of the student's return to school
- Mandatory court appearances
- Certain legal and religious holidays

Credit Restoration

Students may have the ability to reclaim credits. Credit restoration sessions must be scheduled through the student's specific Assistant Principal.

Perfect Attendance

A student cannot have more than 10 lates and/or early dismissals to qualify for perfect attendance. Students who wish to be recognized for perfect attendance at graduation must have perfect attendance in 12th grade.

Cutting Class

Students who are absent from class without authorization while being in school shall be referred to the administration for disciplinary action for cutting class. Additionally, the attendance policy regarding credit status will be applied. All students cutting class will receive a "0" as a grade for that day unless notified to the contrary by the administration.

Lates to School

If a student is late to homeroom more than five (5) times, detentions will be assigned on the fifth, tenth, fifteenth, and all subsequent lates. Students who have accumulated excessive lates or absences may be prohibited from participation in school activities. In addition, parking privileges may be suspended and/or revoked.

Late to Class

Teachers will assign teacher detentions to students who are late to class. Repeated lateness to class may result in an administrative referral.

Makeup Work

It is the responsibility of the student to see the teacher and schedule a time to make up the work following an absence. The time will be at the teacher's convenience. If the work is not made up, the grade will be recorded as a "0".

Extended Illness

If a student is absent from school due to an illness, they should obtain missed work by contacting their teachers directly via e-mail. All teacher e-mail addresses can be found on the student portal under the gradebook tab. The teacher will send work directly to the student's e-mail account unless the teacher indicates otherwise. (Edmodo, teacher website, Guidance Office pick-up, etc.) If you do not have access to a computer, contact your guidance counselor to request missed work.

Home Instruction

Home instruction may be provided for a student whose illness will prevent him/her from attending school for ten or more consecutive days. The parent must obtain a letter from a doctor diagnosing the student's illness and indicating the anticipated length of absence and the ability to undertake home instruction. Home instruction letters must be submitted to the guidance counselor for approval. Home instruction does not begin until the student has been absent from school for 10 days.

TRANSPORTATION

The following rules apply to all school transportation:

1. Be on time to your designated bus stop. It is suggested students arrive ten minutes early.
2. Wait for the bus to come to a complete stop before attempting to board.
3. Remain seated while the bus is in motion. The driver has the discretion to assign seats.
4. Keep hands and head inside the bus at all times. Do not throw anything inside the bus or out of the window.
5. Be courteous to other pupils and the driver.
6. Use seatbelts where provided.
7. All school rules are in effect while on the bus and at the bus stop. Follow all instructions given by the driver.
8. Students must ride their assigned bus, including the activity bus, unless a written note has been received and verified by the Main Office.
9. The driver is the person of authority on the bus. The driver will report students who are uncooperative or unmanageable to administration for disciplinary action. In the case that a bus suspension is warranted, parents or guardians are responsible for providing transportation to and from school. (NJ Statute 18A:25-2)
10. Upon arriving at school, students must not leave the Southern Regional property; they must go directly into the building.

Activity Bus

The following rules apply to all activity buses:

1. Activity buses are a privilege available for students staying for extra help, make-up work, detention, or any school sponsored activity.
2. A late bus pass is needed to board an activity bus. Students must have a pass from the teacher, advisor, or coach with whom he or she stayed in order to ride an activity bus. Groups that meet daily, such as athletics, will receive a special laminated pass. For all other meetings, a faculty member will issue a bus pass at the end of the activity period.
3. Students who leave school property after school will not be permitted to ride an activity bus. Any student who leaves school property and then attempts to board an activity bus is subject to disciplinary action.
4. Students must ride their assigned activity bus home. Students who ride a different bus without written permission are subject to disciplinary action.
5. All regular bus rules are in effect.

All school buses are equipped with surveillance cameras.

DRESS CODE

Students are expected to present themselves in a neat and clean condition. Clothing should be appropriate for learning and reflect a healthy, business-like atmosphere. The following guidelines are essential and will be enforced. Revealing, suggestive and distracting clothing is not conducive to learning and is, therefore, not permitted.

Examples are, but not limited to, the following:

- Every student should be clean and fully dressed. Attire should not be injurious to health and welfare, or disruptive to the educational process.
- Hats, bandannas, or head coverings are not to be worn during the school day.
- Footwear is required at all times.
- Sunglasses are not to be worn in the building.
- Skirts and shorts should provide appropriate coverage.
- Shirts must cover the midriff and may not display inappropriate writing and/or graphics.

Dress Code Violations

Any clothing deemed in violation of the dress code by the administration must be changed immediately and may result in disciplinary consequences.

Administration reserves the right to change the dress code standards at any time based on the ever-changing fashion climate.

ACADEMIC INFORMATION

Grading procedures

Progress reports and report cards will be posted on the parent portal for each marking period. Quarterly and final assessments are given for all full year courses.

Quarterly report cards and your final transcript reflect numeric grades. The following grade equivalents apply:

A	92 - 100
B	83 - 91
C	74 - 82
D	70 - 73
F	69 and below (no credit)

IN	Incomplete
WP*	Withdrawal Passing
WF*	Withdrawal Failing
P	Passed

*Grades reported as a WP/WF will be permanently recorded on the student transcript.

Honor Roll

Students who achieve the following will be recognized for Honor Roll and High Honor Roll.

High Honor Roll 92 or better in every class

Honor Roll 83 or better in every class

Schedule changes

Once the school year begins, schedule changes are difficult. Make thoughtful decisions on your course selections and your alternate course selections. If you are scheduled into a course, it may not be possible to change your schedule. Contact your guidance counselor prior to the start of the school year to request any course changes.

Grade promotion

Promotion from one grade to the next depends upon the accumulation of credits. Please see the following credit guidelines:

Grade Level	Credits Needed
Sophomore	25
Junior	55
Senior	85
Graduate	120

Failure to earn the required credits listed above will result in retention. Students will be reassigned to the same grade level homeroom and lunch for the upcoming year.

Graduation Requirements

Subject	Requirements	Notes
English	4 years (20 credits)	
Math	3 years (15 credits including Algebra, Geometry and Algebra II)	4 years of math is preferred for many colleges and may be required
Science	3 years (15 credits) including Biology or Chemistry, Env. Science or Physics AND a third lab science course	4 years of science is preferred for many colleges (Physics may be required for some college programs)
Social Studies	3 years (15 credits) including World History, US History I and US History II	
World Language	1 year (5 credits) in world languages	Most colleges require a minimum of 2 years of a single world language (3 or more years of study is recommended for admission to competitive colleges)
Physical Education & Health	4 years (20 credits)	
Practical Arts	1 year (5 credits) in 21 st century life & careers, or career & technical education	See page 6 for a list of courses that meet this requirement
Performing Arts	1 year (5 credits) in visual and performing arts	See page 6 for a list of courses that meet this requirement
Smart Business Management	1/2 year (2.5 credits) in financial, economic, business, and entrepreneurial literacy	<p>Students may complete the online Money Skills course OR they may complete one of the following courses:</p> <ul style="list-style-type: none"> • Entrepreneurship • Topics in Business • Life 101 • Practical Math & Personal Finance • Economics

**New Jersey Department of Education
Standardized Assessment Graduation Requirements**

Students in 9th and 10th grade will be required take their grade level NJSLA ELA assessment and the NJSLA Mathematics assessment corresponding to their current mathematics course.

In order to graduate, students will be required to demonstrate proficiency in both English Language Arts and mathematics using at least one of the following pathways:

Pathways Available	English Language Arts (ELA)	Mathematics
<p><u>First Pathway</u> Demonstrate proficiency in the high school end-of-course NJSLA assessments in ELA-10 and/or Algebra I</p>	<p>NJSLA - ELA Grade 10 \geq 750 (Level 4)</p>	<p>NJSLA - Algebra I \geq 750 (Level 4)</p>
<p><u>Second Pathway</u> Demonstrate proficiency in English language arts and/or mathematics by meeting the designated cut scores on one of the alternative assessments</p>	<p>NJSLA ELA Grade 9 \geq 750 (Level 4) or SAT Evidence-Based Reading and Writing Section \geq 450 or SAT Reading Test \geq 22 or ACT Reading \geq 16 or Accuplacer WritePlacer \geq 6 or Accuplacer WritePlacer ESL \geq 4 or PSAT10 Reading or PSAT/NMSQT Reading \geq 22 or ASVAB-AFQT Composite \geq 31</p>	<p>NJSLA Geo \geq 725 (Level 3) or NJSLA Alg II \geq 725 (Level 3) or SAT Math Test \geq 22 or SAT Math Section \geq 440 or ACT Math \geq 16 or Next-Generation ACCUPLACER QAS \geq 255 or Accuplacer Elementary Algebra \geq 76 or PSAT 10 Math or PSAT/NMSQT Math \geq 22 or ASVAB-AFQT Composite \geq 31</p>
<p><u>Third Pathway</u> Demonstrate proficiency in English language arts and/or mathematics through Portfolio Appeals</p>	<p>Meet the criteria of the NJDOE Portfolio Appeal for English</p>	<p>Meet the criteria of the NJDOE Portfolio Appeal for Math</p>

Science Assessment

All students will take the NJSLA Science assessment in the spring of their junior year.

2020-2021 Standardized Testing Schedule
School Code: 310-743

NJSLA

Test Dates	Grade Level	Subject(s)
April 20, 2021 – April 21, 2021	10	ELA & Math
April 28, 2021 – April 29, 2021	09	ELA & Math
May 4, 2021 – May 5, 2021	Makeups 09 & 10	ELA & Math
May 18, 2021 – May 19, 2021	11	Science
May 20, 2021 – May 21, 2021	Makeups – 11	Science

SAT

Go to <https://sat.collegeboard.org/register> to register.

Test Date	Reg. Deadline	Late Reg. Deadline
August 29, 2020	July 31, 2020	August 18, 2020
September 26, 2020	August 26, 2020	September 15, 2020
October 3, 2020	September 4, 2020	September 22, 2020
November 7, 2020	October 7, 2020	October 27, 2020
December 5, 2020	November 5, 2020	November 24, 2020
March 13, 2021	February 12, 2021	March 2, 2021
May 8, 2021	April 8, 2021	April 27, 2021
June 5, 2021	May 6, 2021	May 26, 2021

ACT

Go to <http://www.actstudent.org/regist/> to register.

Test Date	Reg. Deadline	Late Reg. Deadline
September 12, 2020	August 14, 2020	August 28, 2020
October 24, 2020	September 18, 2020	October 2, 2020
December 12, 2020	November 6, 2020	November 20, 2020
February 6, 2021	January 8, 2021	January 15, 2021
April 17, 2021	March 12, 2021	March 26, 2021
June 12, 2021	May 7, 2021	May 21, 2021
July 17, 2021	June 18, 2021	June 25, 2021

PSAT

Test Date	Registration
October 14, 2020	Sign up in guidance

ASVAB (ARMED SERVICES VOCATIONAL APTITUDE BATTERY)

Test Date	Registration
November 25, 2020	Sign up in the Guidance Office
February 12, 2021	Sign up in the Guidance Office
May 25, 2021	Sign up in the Guidance Office

Accuplacer

Test Date	Registration
January 13, 2021	Counselors register students
March 10, 2021	Counselors register students

GUIDANCE

The Guidance Department offers students various programs and services to provide academic, social and emotional support. Students are encouraged to request an appointment with their guidance counselor if they need assistance. To sign up for a guidance appointment, students can use the appointment request form on our website, request an appointment via email or report to the guidance office.

Counselor Assignments

Counselor	Last Name	Last Name	Ext.
Jeffrey Reilly	L (2022 & 2023)	jreilly@srsd.net	4457
Molly Albanese	A-B	malbanese@srsd.net	4307
Christine Ryder	C-D	cryder@srsd.net	4318
Jody McLennan	E-G & ESL	jmclennan@srsd.net	4326
Jacki Hemenway	H-K	jhemenway@srsd.net	4323
Heather Henry	L-M	hhenry@srsd.net	4321
Russell Short	N-Rn	rshort@srsd.net	4462
Sarah Simonson	Ro-St	ssimonson@srsd.net	4241
Lynn Lapsley	Su-Z & C (2022)	llapsley@srsd.net	4581

Student Records

Pupil records are available to the parent, adult pupil and certain other persons in accordance with the procedures of this District and laws of this State. Student records are maintained in the following locations:

- Guidance Office: cumulative record of academic progress
- Attendance Office: record of daily attendance, personal data
- Health Services Office: health history and physical exams
- Assistant Principal Office: disciplinary record
- Child Study Team Office: if applicable

Program of Studies

Please refer to the Program of Studies booklet for a complete list of courses, graduation requirements, and academic planning information. The Program of Studies booklet is available in the Guidance Office or on the website srsd.net/Guidance.

Change of Address and/or Withdrawal Procedure

Notify the Guidance Office regarding a change of address or intent to withdrawal from school.

Working Papers

Working paper applications are available in the Guidance Office.

504/ADA

This institution complies with the provisions of Section 504 of the Rehabilitation Act of 1973 and the American Disabilities Act. Inquiries regarding compliance may be directed to Mr. Michael Concilio.

Project Child Find

If you suspect that your child has an educational disability and is experiencing academic difficulties, you can contact the Southern Regional Child Study Team at 597-9481 ext. 4339. You will be provided with information about the services available to your child.

Additional Counseling Resources

The following list of resources is available for students. Please keep your child's guidance counselor informed so they can support the efforts being addressed outside of school.

Suicide/Depression Services		
Local Police	911	Call for emergency assistance.
PESS: Psychiatric Emergency Screening Services	732-886-4474 866-904-4474	Call for emergency assistance if you believe your son/daughter is at risk for self-harm.
National Suicide Prevention Lifeline	800-273-8255	The Lifeline provides 24/7 free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals.
CONTACT of Ocean & Monmouth Counties	732-240-6100 609-693-5834	CONTACT of Ocean & Monmouth Counties, provides trained telephone listeners who respond to human needs 24 hours every day. This organization offers free confidential crisis intervention, information on available resources, and referral to community services.
Counseling Services		
PerformCare New Jersey	877-652-7624	PerformCare provides free services for children, youth, and young adults who are experiencing emotional and behavioral challenges, are impacted by substance use treatment needs, or have an intellectual/developmental disability.
Ocean Mental Health Services	732-575-1111 877-621-0445	The Ocean Mental Health Services provides a continuum of behavioral health, substance abuse, and integrated healthcare services.
St. Francis Counseling Services	609-494-1554	St. Francis Counseling Service provides individuals, couples and families with affordable, professional psychotherapy services addressing a wide range of issues.
Youth Services		
Harbor House	732-929-0660	Harbor House assists homeless, runaway, abused, neglected and abandoned youth, ages 10-21.
National Runaway Safeline	800-RUNAWAY	The National Runaway Safeline provides free and anonymous 24-hour support for runaway children.

NJ Division of Child Protection & Permanency	877-NJABUSE	Child Protection and Permanency, CP&P (formerly the Division of Youth and Family Services, DYFS), is New Jersey's child protection and child welfare agency within the Department of Children and Families. The Child Abuse Hotline receives all reports of child abuse and neglect 24-hours a day, 7-days a week.
Substance Abuse Services		
Ocean County Health Department	732-341-9700 ext. 7536	The Alcohol and Drug Unit at the Ocean County Health Department contracts with Substance Abuse agencies in the local community to provide services to Ocean County residents. The Alcohol and Drug Unit provides services on a continuum of care ranging from detoxification and inpatient to outpatient services.
Preferred Behavioral Health Department	732-367-4700	Preferred Center for Children and Families is an outpatient mental health program providing Ocean county youths age 4-18 and their caregivers with the assistance, support and education to manage depression, anxiety, domestic issues, behavior and other disorders.
NJ Connect For Recovery	855-652-3737	The NJ Connect for Recovery Call Line provides support for those concerned with their own opiate use and, those who are experiencing distress related to the opiate use of a friend or family member.

HEALTH SERVICES

School Nurses

Mrs. Kathryn Bates, 11/12 HS Nurse, ext. 4296

Mrs. Barbara Nokes, 9/10 HS Nurse, ext. 4335

A medical exam is recommended at least once during each developmental stage, grades 7 through 12. Contact your child's doctor for an exam and send in any medical exam forms to the Nurse's Office. Please update the school nurse through written documentation of any changes in your child's health.

Medications

The NJ State Department of Education issues guidelines for the administration of medications in school. Below is a brief summary of those guidelines; a more detailed version is available in the Health Services link at srsd.net.

1. A parent/guardian must present a written and signed order from a licensed physician or from an advanced practice nurse along with written parental permission every school year for a child to take prescription or over-the-counter medicines in school.
2. All medication must be kept in the original container and may be administered only by the school nurse in the Nurse's Office. All medication must be brought to the Nurse's Office by the parent or guardian. Supplements and capsules that appear to be medications, if not prescribed, will be considered as substances under the substance abuse policy.
3. Parents are responsible for notifying the school nurse every school year if their child is carrying emergency medication such as epi-pens or inhalers; proper medical and parental forms must be completed.
4. The student's parent/guardian must pick up any unused medication on the last day of the school year or the school nurse will discard the medication.
5. Medication Forms and Action Plans for allergies, asthma and diabetes are available in the Health Services link at srsd.net (self-carry/self-administration permission for epi-pens and inhalers is included in the action plan).

Immunizations

According to the NJ Department of Health, each student is required to have the following immunizations: DTaP, Tdap, Polio, MMR, Hepatitis B, Meningococcal, Varicella, and Mantoux.

Other information

- Each school building has an automated external defibrillator (AED) that is accessible during the school day for sudden cardiac events.
- If your child does not have health insurance, NJ Family Care may be able to help.

Physical education and medical excuses

Occasions will arise when students will require a medical excuse from participation in physical education activities. A procedure is in place that will allow students to care for their medical problem while still meeting the State mandated physical education requirement. Please consult with your child's guidance counselor, physical education teacher, or school nurse if the need arises for a medical excuse for physical education. A physician's note is required for any excuse beyond one day.

All health resources are available in the Health Services link at ww.srsd.net.

CO-CURRICULAR PROGRAMS

Southern Regional High School offers a variety of co-curricular activities. Interested students are encouraged to participate in the many activities Southern Regional provides for its students.

Because of the value of these activities, the Board of Education requires its students to maintain standards of academic and behavioral excellence. Participation in athletics and school activities in the Southern Regional School District is a privilege.

Being a member of an activity or team does not entitle any student to any special privileges in the school. Rather, it may carry a burden of being a good school citizen in the face of peer pressure to become involved in some action that might violate school rules. Our athletes and participants are expected to set examples of good citizenship and cooperation that will reflect upon them as individuals and upon all our athletes and participants in general.

Attendance

Any athlete or participant who is absent from school may not participate in practice, games, or activities on that day unless permission has been secured from the principal or his representative. In order to be considered present, a student must be in attendance a minimum of four hours. In the event of an athletic contest on a non-school day, attendance in school on the day immediately prior to the event is required.

Co-Curricular Eligibility

Students interested in participating in co-curricular activities (after school sports, clubs, and activities) MUST meet the following Southern Regional eligibility requirements:

Season	Grade 9	Grade 10	Grade 11	Grade 12
Fall	All Eligible	30 credits must have been earned from previous year	30 credits must have been earned from previous year	30 credits must have been earned from previous year
Winter	All Eligible	30 credits must have been earned from previous year	30 credits must have been earned from previous year	30 credits must have been earned from previous year
Spring	Must be passing equivalent of 30 credits (15 from 1 st semester)	Must be passing equivalent of 30 credits (15 from 1 st semester)	Must be passing equivalent of 30 credits (15 from 1 st semester)	Must be passing equivalent of 30 credits (15 from 1 st semester)

Athletic Programs

Team	Head Coach	Email
Girls Cross Country	Jason Capelli	jcapelli@srsd.net
Boys Cross Country	Scott Baker	sbaker@srsd.net
Field Hockey	Jenna Lombardo	jlombardo@srsd.net
Football	Chuck Donohue	cdonohue@srsd.net
Girls Gymnastics	TBA	

Girls Soccer	Kate Hartkopf	kharkopf@srsd.net
Boys Soccer	Guy Lockwood	glockwood13@msn.com
Girls Tennis	Howie Madsen	hmadsen@srsd.net
Girls Volleyball	Eric Maxwell	emaxwell@srsd.net
Girls Basketball	Tom Bucci	tbucci@srsd.net
Boys Basketball	John Pampalone	jpampalone@srsd.net
Girls Bowling	Ed Costa	ecosta@srsd.net
Boys Bowling	Anthony Salvatore	asalvatore@srsd.net
Ice Hockey	Dan Wasilewski	dwasilewski@srsd.net
Girls Swimming	Bill Entrikin	wentrikin@srsd.net
Boys Swimming	Pat Craig	pcraig@srsd.net
Girls Winter Track	Jason Church	jchurch@srsd.net
Boys Winter Track	Scott Baker	sbaker@srsd.net
Wrestling	Dan Roy	droy@srsd.net
Baseball	Keith Cocuzza	kcocuzza@srsd.net
Girls Golf	Jeff Reilly	jreilly@srsd.net
Boys Golf	Jeff Reilly	jreilly@srsd.net
Girls Lacrosse	Lori Johnson	ljohnson@jacksonsd.org
Boys Lacrosse	John Pampalone	jpampalone@srsd.net
Softball	Jamie Bernaldo	jbernaldo@srsd.net
Boys Tennis	Evan Brosniak	ebrosniak@srsd.net
Girls Track & Field	Jason Church	jchurch@srsd.net
Boys Track & Field	Scott Baker	sbaker@srsd.net
Boys Volleyball	Eric Maxwell	emaxwell@srsd.net

Athletic Program Levels

Fall			
Sport	Varsity	JV	Frosh
Cheerleading	X	X	
Boys Cross Country	X		
Girls Cross Country	X		
Field Hockey	X	X	X
Football	X	X	X
Girls Gymnastics	X	X	
Boys Soccer	X	X	
Girls Soccer	X	X	
Girls Tennis	X	X	
Girls Volleyball	X	X	X
Winter			
Sport	Varsity	JV	Frosh
Boys Basketball	X	X	X
Girls Basketball	X	X	X
Boys Bowling	X	X	
Girls Bowling	X	X	
Cheerleading	X	X	
Competition Cheer	X		
Ice Hockey	X		
Boys Swimming	X		
Girls Swimming	X		
Boys Winter Track	X		
Girls Winter Track	X		
Wrestling	X	X	
Spring			
Sport	Varsity	JV	Frosh
Baseball	X	X	X
Boys Golf	X		
Girls Golf	X		
Boys Lacrosse	X	X	
Girls Lacrosse	X	X	X
Softball	X	X	
Boys Tennis	X		
Boys Track & Field	X		
Girls Track & Field	X		
Boys Volleyball	X	X	X

Southern Regional is a member of the Shore Conference of Schools.

Clubs & Activities

Academic Competition Club is open to all students. We participate in trivia competitions against other schools. The competitions cover a wide variety of topics including; history, math, pop culture, and sports.

Academic Decathlon is a club that helps to foster problem solving. At meetings, students are given problems from past competitions to solve and discuss. This prepares students for the many competitions through the year and teaches new problem solving techniques and helps students gain insight. The Club also helps with tutoring, as well as doing a community-based project with the Stafford Elementary school.

Amateur Radio Club utilizes radio equipment and the frequency spectrum to communicate around the world. It is for curious minds who are interested in engineering, electronics, computers, weather, smart phones, satellites, emergency communications, Morse code, contests, and STEM areas. There are opportunities to earn volunteer hours too. Remind Code @bka9g7

Amnesty International is a worldwide voluntary group devoted to preserving and advocating for human rights for all people. Once a week we meet in the 11/12 house in room 109 to organize events, create awareness and to write letters addressing current human rights cases and to create pressure to "write-wrongs" currently happening in the world. Since 1961, Amnesty International has worked through their letter writing to save over 50,000 victims and sometimes save lives. It is hard, but it works. Anyone who is interested is welcome to attend.

Art Club is for students who are interested in the arts; they do not need to be an artist or enrolled in an art class. Materials, instruction, and support are provided at meetings for students who are seeking a creative outlet in addition to their academic schedule.

Chess Club is for students who enjoy playing chess for enjoyment or at a competitive level. Students meet once or twice a week in room 109 to play and learn new techniques, strategies and watch films and documentaries on chess. Anyone who is interested is welcome whether they are advanced or beginner level.

Computer Programming Club is an exploratory club that provides an opportunity for students interested in computer science, computers, problem solving, and logical thinking to learn and develop skills in an environment that encourages innovation.

Dance Club

Dance Club meets monthly after school for open classes in jazz, ballet, tap, and more. No experience necessary!

David's Dream and Believe: The purpose of this club is to provide students with volunteer opportunities within the Foundation. This will include fundraisers run by David's Dream & Believe as well as planning and executing fundraisers at school. Students will also work on care packages for cancer patients.

Debate/Mock Trial Club is a program designed to allow students to experience what it is like to be in a courtroom. Students have the opportunity to act as attorneys, witnesses, and jurors. Students need not desire to be a lawyer; the program makes use of acting and improv skills. Students have the opportunity to compete in state Mock Trial competitions.

DECA is an international academic club that prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management. Students practice leadership skills such as goal setting, project management and participate in role playing scenarios to complete in State and national competitions.

Disc Golf: The goal of the club is to promote the sport of disc golf and provide students the opportunity to participate in a friendly and competitive program. The club focusses on disc golf awareness, skills, practice and competition. The disc golf club is open to all SRHS students.

Environmental Activism Club provides students with a fun, fulfilling, and educational experience while doing our part to help the community. The Club has bi-weekly meetings to talk about how we can make a positive impact and spread awareness about the environment and the dangers it faces. Community service opportunities are offered by doing school grounds cleanups, trail cleanups, and beach cleanups. Membership is open to all students.

Family, Career and Community Leaders of America: FCCLA is a dynamic and effective national student organization that helps young men and women become strong leaders and address important personal, family, work, and societal issues through family and consumer sciences education. FCCLA takes family and consumer sciences learning beyond the four walls of the classroom. FCCLA puts theory into practice with student planned and implemented projects. Students who have taken a course in FCS or are currently enrolled are eligible to become members.

Fishing Club is open to all students and staff who have an interest in fishing. Salt-water activities include wreck, surf, and offshore fishing, in addition to local outings for trout. Members will have the opportunity to participate in habitat restoration and fish stocking programs. Our members will participate in local tournaments and may qualify for college scholarships. No previous fishing experience is necessary, just an interest in the activity.

GSA is a club for gay, bisexual, transgender (LGBTQ+) students and their straight allies. GSA provides a safe place for students to be themselves and discuss issues affecting the gay community at Southern and in the world today.

Health & Science Club is an academic club for all students interested in all fields of health and science. We want to encourage and promote research through experiments, projects, guest speakers and a Science Fair. We meet twice a month and students are encouraged to bring their personal interest and curiosity to the club.

History Buffs Club provides students with a venue in which we talk about current events, politics, and dive deeper into historical subjects we are learning about in school. Membership is open to all students.

Interact Club is a student-run volunteer organization open to all high school students. It assists community events year-round with more than ten events per year and holds at least three general meetings per year. Students volunteer for events such as LBI Triathlon, Chowderfest, Sprint for Life, Hooked on Fishing, LBI 18 Mile Run, Bridge Walk, Challenger League games and many more fun and rewarding activities. The LBI Rotary Club sponsors the club.

Intergenerational Council: Our student members plan activities to carry out with our adult members. Senior citizens from the community come to Southern to share fun experiences with the students after school.

Jewelry Club is for students who love jewelry, and are interested in learning how to make different types. Meetings will be held approximately twice a week, and students will be given instruction and materials to make the current design. Students will be encouraged to bring their own ideas to share for what they would like to make!

Key Club is a service organization that attempts to promote positive inter-relationships both inside and outside of the school community. The club works on various service projects that include holiday parties for handicapped children, visits to nursing homes, and a county Special Services Prom. The Key Club is affiliated with Key Club International and is sponsored by the Long Beach Island Kiwanis Club. New members are welcome. Dues are \$10 per year.

Model Congress/Model UN are designed for students interested in national and international affairs. Students prepare for events at the University of Pennsylvania and World Affairs Council of Philadelphia, in which they will participate in the appropriate political system. Students will write legislation for an assigned committee then present and debate the legislation at competitions. Students gain an in-depth understanding, appreciation, and practical knowledge for our political system. Due to limited spaces available in this club, an essay contest is conducted early in the school year to determine membership.

RAP Club provides a positive, friendly environment for students who enjoy listening to and writing rap music. Incorporating ideas, opinions, writing, and rapping techniques are explored. Students are able to freestyle rap in an encouraging and responsive environment.

SADD (Students Against Drunk Drivers/Destructive Decisions) is a peer-to-peer education, prevention, and activism organization dedicated to empowering students to successfully confront the daily risks and pressures of life. Student safety and positive decision-making are at the core of the club's mission. For further details, visit www.sadd.org.

Sailing Club is open to all students who are experienced sailors. Students have the opportunity to compete in single and/or double-handed boats in spring and fall at the high school club level.

Sign Language Club meets once every other week to learn the basics of American Sign Language. All are welcome and no previous experience is necessary.

Ski/Snowboard Club is a student-funded club that provides an opportunity for Southern Regional High School students to enjoy the activities of skiing and snowboarding during the winter months. Planning two trips per season to various mountain resorts in our area, students will have time to practice their skills or simply have fun with each other in the snow!

STYLE (Student Teambuilding Youth Leadership Experience): A student youth leadership program where members are trained in leadership skills and are then asked to use them.

Surf Club is a group of male and female student-athletes with an interest in surfing. In the fall, the team competes against other surfing clubs offered by other schools. Surf meets are on Long Beach Island and other beaches of New Jersey.

Varsity Club consists of members of the high school sport teams that do community service. A varsity letter is not a requirement.

Video Game Club is where students can share their passion and explore the wide array of video games available today. Students will have the opportunity to play and discuss video games each meeting. The goal of the club is to build relationships and improve each individual's gaming skills.

World Language Clubs: French, German, Japanese, Latin, and Spanish clubs are for students interested in learning more about the language, the people and their customs. Membership is open to all interested students.

Yoga Club is an all-level club that meets 3 times a month for a 30-minute class after school. We provide the mats and a comfortable space to take class. Students can drop in at any time during the year there are no requirements for attendance.

To get more information on any of these organizations contact the advisor, your guidance counselor, or any administrator.

Student Publications

The Ram

The Southern Regional yearbook is a school publication whose theme, composition, layout, preparation for printing, and sale are handled by a staff composed of students from grades 11 & 12. It is an all-school book, representing every class and every student in the school. This pictorial and written record of one school year attempts to present all the events and activities that have transpired throughout the school year.

The Rampage

The Rampage, Southern's newspaper, is a student produced publication whose staff is composed of students from grades 9-12. Staff members conduct interviews, do research and otherwise gather data in order to produce high caliber, journalistically sound articles that range from hard news through sports and human-interest pieces. The Rampage strives to reflect the interaction between the surrounding community and the school population. Find The Rampage on srsd.net - Student Journalism.

Music Program

Concert Choir (Chorus): This choir is comprised of students who have demonstrated refined musical and vocal skills. Various musical repertoires from Classical to Broadway are performed throughout the year at various festivals, competitions, and school concerts. Students will experience in-class performances as well as two major concerts in the year.

Honors Select Choir: This small choral ensemble is comprised of advanced music students and performs the highest level of vocal music in the district. This course requires extensive student participation beyond regular school hours due to the performance and competition schedule. Enrollment is determined by director recommendation and audition.

Vocal Jazz Ensemble: This small ensemble meets after school. Members are required to have advanced vocal and musical skills to be able to perform the demands of vocal jazz music. Strong emphasis is placed on individual performance within the group along with the tight rhythmic and harmonic demands of vocal jazz. This group performs often within the community and throughout the State.

Marching Band: This championship group begins its season with summer band camp and extends throughout football season and often into the spring. The highly skilled marching unit, in addition to performing at football games, participates in parades, festivals, and competitions throughout the United States. In recent years, this group has won both State and regional championships.

Indoor Drum Line/Indoor Guard: Members must be in marching band to join these groups and they compete weekly February through April. Both groups incorporate the musical and drill aspects of marching band and color guard for indoor performances and competitions.

Small Ensembles: Various small vocal and instrumental ensembles are offered within the department and perform throughout the community.

Symphonic Band: This band is comprised of students who have demonstrated refined musical skills and who wish to develop advanced musical skills in an ensemble setting. Membership is determined through audition and director recommendation. The band presents three public performances yearly as well as competes in the State concert band festival. They have placed in the top of the region competition and have represented the region at the state Band Gala for several years.

Honors Wind Ensemble: This band is comprised of advanced instrumental students who perform the highest level of band music in the district. Enrollment is determined through audition and director recommendation. The band presents four public performances yearly and competes in the State concert band festival. They have placed in the top of the region competition and have represented the region at the State Band Gala for several years.

Orchestra: The orchestra explores a wide spectrum of string music, ranging from popular to the classics. The orchestra is open to students who already have musical experience in playing the Violin, Viola, Cello, or Bass. The orchestra participates in festivals and performances throughout the state as well as presenting several concerts in the district yearly.

Jazz Ensemble: The Jazz Ensemble is chosen by audition, consists of traditional jazz band instrumentation, and studies and performs a wide variety of advanced music including jazz, pop, and rock. Auditions are open to the entire student body; the band forms in the fall and performs in numerous concerts and competitions throughout the year.

Jazz Lab Band: This band is offered to the intermediate jazz student and is comprised of the same basic instrumentation as the jazz ensemble. Students are not required to audition to participate; however, they are encouraged to audition for the Jazz Ensemble. The number of students who participate is highly expanded from that of the Jazz Ensemble. The styles of music and performance venues are much the same as the Jazz Ensemble.

Tri-M Music Honor Society: This honor society exists to recognize young music students for their efforts and accomplishments in music on the basis on musicianship, scholarship, character, cooperation, leadership, and service to their school and community. The organization's high standards serve to challenge students to greater effort and achievement and to encourage the pursuit of excellence. Students are eligible to apply in either their junior or senior years.

District Musical: For over 30 years, the Southern Regional Theatre Company has had a long-standing history of quality entertainment. The District Musical is open to all students grades 7-12. Auditions take place in November, with rehearsals during the months of December, January and February. Students may audition/inquire to participate "on-stage" or "behind the scenes."

National Honor Society (NHS) – The Helm Chapter

2020-2021 NHS Officers	
President	Bria Mineo
Vice President	Dylan Bates
Secretary	Danielle Mineo
Treasurer	Madison Gellis
Historian	Erin Alegre
Parliamentarian	Kayla Gerhardt
Advisor	Jeffrey Brown
Co-Advisor	Sue Spellman

The National Honor Society of Southern Regional High School is one of 15,000 NHS chapters in the United States. As such, it is governed by national as well as local standards. It is important to know that the NHS is not only an organization that recognizes high academic achievement but also one with a service component embedded in its structure. Successful candidates and members are held to the same high standards of scholarship, leadership, character, and service that are the criteria for selection. Students need to begin to prepare now to meet the criteria for future NHS membership.

Selection Process

A five member Faculty Council selects members of the National Honor Society in the spring of each year. Students who have earned a 93% GPA by February 1 of their junior year are invited to complete a Student Information Form. GPA is based upon grades earned from grades 9-11. **Seniors will have a second opportunity to apply in the fall of the senior year, as long as their GPA is 93% or better.**

Successful candidates will be those who also meet the following criteria:

1. **Character:** A positive role model of the traits of honesty, integrity, respect, and attitude.
2. **Community Service:** Students must show evidence of fifty (50) hours of volunteer service to the community. Service performed in the summer of the 8th grade year will be considered as 9th grade service. Equal hours of service do not have to be performed each year, i.e., 10 hours for grade 9, 10 hours for grade 10, but there should be evidence of service completed each year and preferably a positive progression of hours. If you have any questions about service, please contact Mr. Brown directly at jbrown2@srsd.net.
3. **Leadership:** Evidence of a positive attitude, consistent attendance, ability to meet deadlines, respect for self and others, punctuality, and adherence to school policies and rules must be shown. While students who have received administrative discipline for non-adherence to school policies and rules will not be permanently disqualified from membership, their application will not be considered until a probationary period has passed.
4. **School Activities:** Students should be actively involved in at least two activities per year in the years prior to membership. School activities may include, but are not limited to, marching band, sports, theater, Student Council, Interact.

2020-2021 CLASS ADVISORS & CLASS OFFICERS

Class of 2021 - Grade 12	
President	John Mastandrea
Vice President	Dominic Sari
Secretary	Gianna Crawford
Treasurer	Alexia Placakis
Class Advisors	Keri Galli & Jamie Mansuy

Class of 2022 - Grade 11	
President	Elyssa Eck'Art
Vice President	Mitch Gallacher
Secretary	Brianna Otto
Treasurer	Emma Wasacz
Class Advisors	Brittany Elsasser & Caitlin Rinaldi

Class of 2023 - Grade 10	
President	Cade Beck
Vice President	Daniel Stafford
Secretary	Cheyenne Grillman
Treasurer	Brandon Hensinger
Class Advisors	Kathy Cornelius & Catherine Kubarewicz

Class of 2024 - Grade 9	
President	Colin Olcott
Vice President	Sofia Torres
Secretary	Levi Miller
Treasurer	Joseph Woehr
Class Advisors	Kelly Abbato & Melissa Bucci

Student Council

2020-2021 Student Council Officers	
President	Julia Barrish
Vice President	Evan McCaffrey
Secretary	Kaitlyn Gonsalves
Treasurer	Jessica Faustini
Executive Members	Alexandra Capone, Cristina Ciborowski Escoffery, Rachel Martin
Advisor	Steven Derion

The Student Council of Southern Regional High School has the privilege of discussing and helping to formulate school policies that affect student activities and school life in general. It promotes an understanding of school traditions among students, and it fosters school spirit. The Student Council solicits input from students and is the collective voice of the student body. The Student Council is made up of representatives selected in September. The officers of the Council are elected in a school-wide election in the spring. Eligibility for office is in accordance with the Constitution of the Southern Regional Student Council. The organization meets approximately twice a month while the officers meet with the advisor more frequently to conduct the day-to-day activities sponsored by the group.

Requirements for Elected Officers

Minimum prerequisite to run for class office:

1. Grade requirement: All candidates must have a marking period average in each class no lower than a 74.
2. No more than two major activities during the year (sports, music, theatre, etc.)
3. An in-school or out-of-school suspension will negate a candidate's ability to run for office.

Requirements for officers once in office:

1. All officers are expected to attend all class executive meetings and class activities. Failure to do so may result in removal from office.
2. Each officer's grades will be reviewed six times per year (progress report and report cards MP1-MP3). Any grade less than a 70 two consecutive times in the same class may result in removal from office.
3. An in-school or out-of-school suspension will result in an automatic dismissal from office.

The principal and class advisors will select a replacement for a vacated position.

EMERGENCY PROCEDURES

Fire Drills

In the event that a fire alarm sounds students and staff should exit the building in an orderly fashion.

1. Gather essential belongings and exit the building by way of the posted instructions.
2. Teacher remains in the classroom until all of the students have exited.
3. Classrooms are locked when the last student has exited.
4. Once outside of the building move away from the building and stay clear of the areas that would be utilized by fire apparatus in the event of an actual incident.
5. Report to the designated area as per the posted instructions and remain together as a class with your teacher while attendance is being taken.
6. Once the all clear is given return to the classroom you were in when the fire alarm sounded.

Secure-All Procedures

Principals will use the PA system to declare the situation and inform everyone as to procedures. Drills will be distinguished from actual events.

1. Teachers direct the students to enter classrooms, office areas or other spaces that can be secured with a locked door.
2. Students should enter the nearest classroom, office space or other area that can be secured with a locked door.
3. Teachers will check the hallway immediately outside of their classroom and call in any students they see.
4. Take a position in the safest part of the room away from windows and out of the line of sight of any door/window.
5. Lock doors, shut off all lights and pull shades in the classroom.
6. Students who are outside of the building should remain outside and move toward any logical gathering area where they can be accounted for.
7. Ignore all bells and fire alarms until further notice.
8. Wait for an "All clear" announcement from the building principal.

Oyster Creek Nuclear Generating Station

In the event of an emergency, the first action may be IN-PLACE PROTECTION/SHELTERING. At this level, students will remain indoors to reduce or eliminate exposure. If the plant condition continues, long before the public is in danger, an evacuation will be ordered. Specific plans have been developed for transportation, routes, drivers, and other resources necessary to remove students to safe locations. Your child who is registered in grades 9-12 at Southern Regional High School will be transferred, with adult supervision, to Stockton State University in Pomona where they will be registered and cared for until your arrival to pick them up and reunite with the family. If you need additional information, my staff and I will be pleased to help you.

DISCIPLINE

Offenses that will merit the Administration to take disciplinary or, when the situation warrants, appropriate legal action shall include, but not be limited to, the following:

1. Inappropriate use of a computer; i.e. violation of policy for acceptable use of technology (could result in removal from the course with a failing grade and/or no access to computers).
2. Failure to report to Attendance Office when late to school.
3. Loitering or unauthorized occupancy in a district building or grounds.
4. Inappropriate behavior at any school function.
5. Cutting class.
6. Leaving the school building or grounds without permission or being in parking area without permission.
7. Truancy.
8. Careless driving or violations of parking regulations.
9. Wearing hats, bandannas, sunglasses, unacceptable apparel, and ear buds/headphones during the school day or at specified co-curricular functions.
10. Inappropriate conduct/overt displays of affection.
11. Verbal abuse or inappropriate action.
12. Use of profanity or obscene language/gestures.
13. Insubordination to staff/defiance of authority.
14. Possession of tobacco (cigarettes, snuff, chewing tobacco) on school grounds. This includes vapor and/or e-cigarettes.
15. Smoking or vaping in school or on school property. Smoking in school or on school grounds violates a township ordinance and is subject to a court appearance, a fine, and community service.
16. Pulling a fire alarm. The police will be notified.
17. Vandalism. Payment for labor, repair, and replacement will be charged to offender or parent/guardian.
18. Fighting, assault, inciting, or promoting violent behavior.
19. Forgery or alteration of school papers, records, passes, etc.
20. Theft/extortion.
21. Harassment and intimidation of others (verbal, physical, or by any other means).
22. Possession or use of alcohol and/or narcotics, or possession of drug paraphernalia on school property, on school sanctioned trips, or at school functions, (the police will be notified). Any sale or intent to distribute drugs/alcohol/any substance that may be capable of altering behavior may result in a hearing before the Board of Education for expulsion from school. This also applies to substances (capsules, supplements, etc.) that appear to be medications.
23. Physical abuse directed to staff members. Such action may be cause for a hearing before the Board of Education for expulsion from school.
24. Possession, custody, or use of a weapon, dangerous instrument (or facsimile thereof), or any item that is unlawful and/or considered to be dangerous.
25. Failure to attend disciplinary assignment.
26. Plagiarism and/or cheating.

27. Any other actions or behaviors that are deemed inappropriate by the administration.

DISCIPLINARY CONSEQUENCES

Administrative Detention

Administrative Detention is from 2:25 - 2:55 p.m. Students assigned detention are to report promptly at 2:20 p.m. Failure to report to Administrative Detention will result in additional detentions being assigned.

Extended Detention

Extended Detention will be assigned depending on the nature of the offense and at the discretion of the administration. The hours are from 3:00 - 5:05 p.m. Failure to report will result in further disciplinary action.

Community Service

Community service sessions may be scheduled with both the cooperation of the student and their parent/guardian. The time will be determined on a case by-case basis and may be used for a variety of non-aggressive offenses at the discretion of the Assistant Principal.

Saturday Detention

The same guidelines as stated in the Extended Detention section apply. The Saturday Detention is held in the high school from 8:30 - 11:30 a.m. Failure to attend an assigned Saturday Detention will result in the reassigning of another Saturday Detention and/or further disciplinary action.

Partial/All Day Detention

This is a supervised half day or full day of school that the student remains in one room. Students must collect schoolwork from their teachers prior to Partial/All Day Detention. Completed schoolwork must be returned to the teacher upon returning to class the next day.

Out-of-School Suspension

Out-of-School Suspension is the removal of a student from the school day. A student may not attend any school functions during the time he/she is suspended. The student is not permitted in the school building or on school property during the period of his/her Out-of-School Suspension. Any student who is suspended will be subject to a readmit meeting with the Assistant Principal or Principal. Subsequent suspensions may result in a conference with the Chief School Administrator to determine his/her status and future in our school system. A mandatory readmit conference may be required before the student is permitted to return to school. Students suspended from school may incur additional consequences following a suspension.

Expulsion

Expulsion is a penalty imposed upon any student by the Southern Regional Board of Education after the recommendation by the building principal prohibiting a student from attending the Southern Regional District Schools.

Student Grievance Procedure

Recognizing that all students are entitled to "due process" and that mitigating factors may be involved, any student has the prerogative of requesting an appeal of assignment of suspension, expulsion, or other penalties applied, under these guidelines:

1. Any student who desires to have his/her case or behavior reevaluated may, within five (5) school days, request that the building principal review his/her case.
2. Pursuant to any unfavorable decision by the building principal, the student may, within five (5) school days, request in writing a hearing before the Chief School Administrator.
3. Pursuant to any unfavorable decision by the Chief School Administrator, the student may, within five (5) school days, request in writing a hearing before the Southern Regional Board of Education.
4. Pursuant to any unfavorable decision by the Southern Regional Board of Education, the student may appeal this decision to the New Jersey Commissioner of Education within the next ten (10) days.

Drugs and Alcohol

Students can expect the school district to cooperate with the Ocean County Prosecutor's Office in allowing dogs to be brought into school on random occasions to search classrooms and/or lockers for drugs

Any student suspected of possession and/or being under the influence of drugs and/or alcohol, or suffering the effects of previous use of drugs or alcohol will be referred to administration and will be assessed by the school nurse.

Any student suspected of being under the influence of drugs or alcohol will be required to undergo a medical examination by a licensed physician. A drug screening will also be required at that time. A physician must provide written clearance before the student will be permitted to return to school.

Students with positive results will be subject to disciplinary action.

CO-CURRICULAR DISCIPLINE POLICY

Procedures and regulations are enacted in concert with normal school rules. In any case, in which inconsistencies seem to be apparent, school rules will govern. School authorities may modify enforcement and application of procedures, regulations, and rules when mitigating circumstances dictate.

Any student participant in interscholastic or extra-curricular activities who is found to be under the influence of alcohol/drugs, steroids or is suspected of selling, transferring, or possessing same, at any time whether during a school-related or non-school-related activity shall be subject to the following:

1. **First Violation:** After confirmation of the first violation, the student shall lose eligibility for two (2) weeks for all inter-scholastic and extra-curricular activities. This includes scrimmages, and interscholastic competitions. (This may run concurrently with suspension if invoked by regular school policy.) By permission of the principal and athletic director, the student may participate in practices while the game/scrimmage suspension is being served.
2. **Second Violation:** After confirmation of the second violation, the student shall lose eligibility for the remainder of the school year for all interscholastic and extra-curricular activities.
3. **Subsequent Violations:** If there is a subsequent violation, the student will be permanently suspended from all extra-curricular and interscholastic activity.

A Discipline Review Board shall meet to consider requests for reinstatement to athletic teams or activities in certain instances.

Any student athlete deemed guilty of alcohol or drug use by school or community authorities, must submit a written request to the Athletic Director's Office for review by the Discipline Review Board before resuming participation in athletics at Southern Regional. In addition, any student who receives a suspension from regular school classes must also submit a written request to the Athletic Office for review by the Board. Athletes ejected from athletic contests or guilty of egregious displays of poor sportsmanship must also have a hearing before the Discipline Review Board.

1. The purpose of the Discipline Review Board is to meet and determine if continuance in a sport or activity is in the best interest of the student and the activity. The Board may deny participation, grant immediate participation, or permit participation with some conditions.
2. The Discipline Review Board will consist of a school administrator and three coaches or advisors. The Principal's Office or the Athletic Office will select these persons. In the Middle School, the Assistant Principal will pick the members of the committee. When possible, the student's guidance counselor will be present to serve as a resource person for the committee.
3. This Discipline Review Board will deal with all requests for reinstatement within 5 school days of the student's request. The request for reinstatement shall not be made until the student returns from suspension. When possible, parents of the student will be given advance notice of the hearing.
4. The Discipline Review Board hearing will consist of a history of the situation and testimony from the student about the incident and expectations regarding his or her conduct in the future.
5. The Discipline Review Board will convene privately and decide on reinstatement. The student will be told immediately of the decision, and written notification will be sent to both the student and his or her parents.
6. A written record of the hearing will be made and kept on file.
7. It is the student's responsibility to meet with the coach after the conclusion of the Review Board hearing.

Due Process

1. Recognizing that all students are entitled to "due process" and that mitigating factors may be involved, any student has the prerogative of requesting an appeal.
2. Pursuant to any unfavorable decision by the Discipline Review Board, the student may request, in writing, her/his case be reviewed by the Principal and responded to within 5 school days.
3. Pursuant to any unfavorable decision by the Principal, the student may request, in writing, her/his case be reviewed by the Chief School Administrator and responded to within 5 school days.

4. Pursuant to an unfavorable decision by the Chief School Administrator of Schools, the student may request, in writing, a review by the Board of Education and responded to within 5 school days of the regularly scheduled meeting when the case was reviewed.
5. Pursuant to an unfavorable decision by the Board of Education, the student may request, in writing, to have his or her case heard before the New Jersey State Commissioner of Education within 10 days.

POLICIES

Statement of Non-Discrimination

It is the policy of the Southern Regional School District not to discriminate on the basis of race, color, creed, religion, sex, ancestry, national origin, or social or economic status in its educational programs or activities and employment policies as required by Title IX of the Education Amendments of 1972 and N.J.A.C. 6:4-1.1 et seq.

Harassment, Intimidation, & Bullying Policy (HIB)

The Board of Education recognizes that a student's right to freedom from discrimination includes the opportunity to learn in an environment untainted by harassment, intimidation, or bullying. Harassment, intimidation, or bullying (HIB) means any gesture, any written, verbal, or physical act, or any electronic communication whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated whether by any actual or perceived characteristic, such as: race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, mental, physical, or sensory disability, or any other distinguishing characteristic.

A student who feels they have been harassed, intimidated, or bullied should report the incident to administration. All incidents of HIB will be reported to the principal or their designee who will inform the school's Anti-Bullying Coordinator who will begin an investigation into the action. The confidentiality and privacy of the individuals reporting or accusing harassment, intimidation, or bullying will be respected to the extent reasonably possible.

Media Release Policy

Photographs and video images of students are routinely taken when they participate in school activities and class projects for the purpose of sharing student achievement and celebrating educational programs with the community. The media outlets may include, but are not limited to: Southern Regional School District publications, newsletters, websites, and SNN cable channel 21; plus community newspapers and aired television channels. Personal information may include name, age, grade, school and hometown. Specific address or phone numbers are not released to media outlets. The photographs and/or videos may be used by the district in subsequent years.

As the parent or guardian of a student(s) educated within Southern Regional School District, you have the ability "opt-out" of this agreement. To "opt-out" of this agreement, please contact the grade-level assistant principal, building principal, or the district office. Our administrative staff will be happy to assist you with the process.

Acceptable Use Policy (AUP)

General Information

The Southern Regional High School District provides computer equipment, computer services, and Internet access to its students and staff for educational purposes only. Computers are located in classrooms, labs, mobile labs and libraries. All online activity by students and/or staff may be monitored at any time.

Southern Regional has established procedures to comply with the Children's Internet Protection Act (CIPA), which mandates that:

- All computers incorporate technology to protect students from obscene material, child pornography, and other harmful material
- Student online activity is monitored, and the district establishes an online safety policy.

Although Southern Regional uses filtering software, all parties must be aware that filters are imperfect. Material that should not get through does get through and material that should not be blocked does get blocked.

Students or staff who inadvertently access inappropriate material, should notify the supervising teacher or the Technology Department so that the site may be blocked and to avoid any problems if the access is picked up during the monitoring process.

Users who are blocked from accessing sites that are erroneously blocked can request that the site be unblocked. Students can process the request through the teachers for whom they are doing work. Teachers may request the unblocking through the technical support conference in Outlook.

These guidelines are provided so that staff, community, student users, and the parents/guardians of students are aware of their responsibilities. The district may modify these rules at any time.

Information Content and Uses of the System

The user agrees not to publish on or over the system any information which violates or infringes upon the rights of any other person or any information that would be abusive, profane, or sexually offensive to the average person. The user agrees not to use the facilities and capabilities of the system to conduct any business or solicit the performance of any activity that is prohibited by law.

Because Southern Regional provides access to the Internet, students and their parents understand that the district and the system administrators have no control over content. The district will provide student access to Internet resources and has taken steps to prevent access to objectionable areas, but potential dangers remain. Students and their parents/guardians are advised that some systems may contain objectionable or illegal material. Southern Regional and the system administrators do not condone the use of such materials and do not permit usage of such materials in the school environment. Students/staff knowingly bringing such materials into the school environment will be dealt with according to the discipline policies of the district. Such activities may result in termination of such students' accounts on the network. At any time, the systems administrator may prohibit the use of smart phones, foreign disks, or other devices (i.e., floppy disks, CD-ROMs, USB key chains, flash drives, etc.) on the district network.

Online Conduct

All users are prohibited from signing in as another user on the network. Any action by a member that is determined by a system administrator and/or District Administration to constitute an inappropriate use of network resources or to improperly restrict other members from using those resources is strictly prohibited and may result in appropriate action in compliance with the district's discipline code.

Transmission of material, information, or software in violation of any local, state, or federal law is also prohibited and is a breach of the Terms and Conditions. Users and their parents/guardians specifically agree to indemnify the Southern Regional School District and the system administrators for any losses, costs, or damages, including reasonable attorneys' fees incurred by the district relating to or arising out of any breach of this section (Online Conduct) by the user.

Software Libraries

Software is provided to all users as a resource. No user may install, update, or download software without the consent of the system administrator. Any software having the purpose of damaging other members' accounts or the district network (e.g., computer viruses) is specifically prohibited. The system administrators, at their sole discretion, reserve the right to refuse posting of files and to remove files. The system administrators, at their sole discretion, further reserve the right to immediately terminate

the account or take other action consistent with the district's discipline code of a member who misuses the software libraries.

COPPA

Under the provisions of COPPA (Children's Online Privacy Protection Act) all commercial web sites must get prior consent before children 13 and under are permitted to share any personal information about themselves, or are permitted to use any interactive communication technologies where they would be able to share personal information with others. This includes chat rooms, e-mail, instant messaging, personal profiles, personal web sites, registration forms, and mailing lists. Although school sites are exempt and may provide these interactive forums for students, we cannot allow students under 13 years of age to visit outside sites without parental consent. Both students in this age group and their teachers will be educated as to the provisions of the law and our AUP.

COPPA and Parents

COPPA requires expressed parental permission before any web site that can or is able to collect information via interactive components, allows children under the age of 13 to access their site. It must secure this permission regardless of whether information is collected. Simply having the ability to collect the information requires the parental permission for access. (Consent forms sent by parents/guardians via e-mail are not sufficient as parental permission).

The Southern Regional School District is aware of the provisions of and educates its staff and effected students about their rights and responsibilities. By signing this document, you as the parent/guardian are granting permission for your child under the age of 13 to access such sites as part of the curricular activities of the school.

COPPA and Students

Students under the age of 13 may not visit any web site capable of collecting personal information unless it is for curricular reasons and is under the direction or supervision of a teaching staff member of Southern Regional. Students under the age of 13 visiting such sites without permission or direction will be in violation of this policy.

Online Safety and Privacy

The Children's Internet Protection Act (CIPA) requires that schools establish an online safety program that is separate from this AUP. It details specific measures that the school is taking to ensure the students' safety while working online. This and other curricular documents are available upon request from the office of the Chief School Administrator.

Staff is reminded to follow safe Internet communications practices outlined below:

- Never tell anyone personal information about yourself.
- Never meet anyone in person whom you have met online.
- Remember to never write any personal things about yourself in your online profile.
- Be civil and polite online.
- If people are conducting themselves poorly online, leave and report the conduct.
- Report any activity that makes you uncomfortable or if someone sends you inappropriate e-mail.
- Remember that you never really know who the other person is online.
- Do not do things online that you know you would not do in person.

If you find an inappropriate website, just click the back button and go somewhere else.

Electronic Mail

Electronic mail ("e-mail") is an electronic message sent by or to a member in correspondence with another person having Internet mail access. All E-mail messages on the Southern Regional network are the property of the district and may be accessed at any time. Messages received by the system are retained on the system until deleted by the recipient or until they reach the expiration date set by the system administrator.

Southern Regional will provide e-mail accounts to students. Business, personal entertainment, or other non-educational uses are to be avoided. Student use of outside mail accounts or web-based e-mail is prohibited and a violation of this policy.

A canceled Southern Regional account will not retain its mail. Members are expected to remove old messages in a timely fashion. The system administrators may remove such messages if not attended to regularly by the member.

The Children's Internet Protection Act (CIPA) mandates that student online activity is monitored. Though appropriate staff does not regularly read e-mail, it may be spot checked or monitored electronically.

It is a violation of this AUP to send mail that is defamatory, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal. Anyone receiving such mail should refer it to the proper authorities for investigation. Southern Regional reserves the right to cooperate fully with local, state, or federal officials in any investigation concerning or relating to any mail transmitted on the Southern Regional network.

Real-Time, Interactive Communication Areas

The system administrators, at their sole discretion, reserve the right to immediately terminate the account of a member who misuses real-time conference features (talk/chat/Internet/relay chat).

Disk Usage

The system administrators reserve the right to set quotas for disk usage on the system. A user who exceeds his quota will be advised to delete files to return to compliance. A user who remains in noncompliance of disk space quotas after seven (7) days of notification will have their files removed by a system administrator.

Security

Security on any computer system is a high priority. If a member feels that he can identify a security problem on the system, the member must notify a system administrator or tdaly@srsd.net. The member should not demonstrate the problem to others. Members may not allow others to use their account and password. Attempts to log in to the system using either another member's account or as a system administrator will result in termination of the account. Members should immediately notify a system administrator if a password is lost or stolen, or if they have reason to believe that someone has obtained unauthorized access to their account. Any member identified as a security risk will have his/her account terminated and is subject to other disciplinary action.

Vandalism

Vandalism will result in cancellation of system privileges and other disciplinary measures in compliance with district policy and the discipline code. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the system, or any of the agencies or other networks that are connected to the Internet backbone or of doing intentional damage to hardware or software resident on the system.

Game Playing and Painting

Game playing may be permitted on the Southern Regional system only when the terminal is not needed for other purposes and the game conforms to the curricular goals of the district. Permission must be obtained in advance by the teacher in charge. Game playing over dial-up links or other inter-machine communication is prohibited. Although drawing and painting have legitimate academic use, those activities are prohibited when done for recreational purposes.

Printing

The printing facilities of the Southern Regional network should be used judiciously. Unnecessary printing is a drain of the capacity of the networks, adds expense, and shortens the life of the equipment. By developing on-screen, proofreading skills and practicing proper use of cut and paste techniques, users must conserve printing resources and help the system run more efficiently.

Privately Owned Technology Devices

Privately owned technology device refers to any technology hardware or software that is borrowed, purchased, owned and/or maintained by the pupil or staff member at no expense to the school or district.

Privately owned technology devices includes, but is not limited to - any type of computer, wireless phone, electronic reader, tablet, video recording device or camera.

The school district shall assume no responsibility for the security or damage to any privately owned technology device brought to school.

Students may use privately owned technology devices in the classroom at the sole discretion of the classroom teacher. Teachers who wish to allow the use of privately owned technology devices shall notify their immediate supervisor as to the nature of this use.

Any pupil or staff member who uses a privately owned technology device while in school for any purpose must comply with all district policies and regulations regarding the acceptable use of computers and technology.

The Southern Regional School District assumes no responsibility for any privately owned technology device or software brought to school by a student or staff member.